

# ARMWOOD HIGH SCHOOL

## STUDENT EXPECTATIONS, PARENT RESPONSIBILITY DOCUMENT

### ADMINISTRATION

Principal: **Dina Langston**  
 Asst Principal for Curriculum: **Matthew Johnson**  
 Asst. Principal for Administration: **Kevin Brevik**  
 Asst. Principals for Student Affairs:  
**Jessica Moran (alpha A-L)**  
**Lateshia Milton (alpha M-Z)**

### NEW SIGN-IN/SIGN-OUT PROCEDURES

Parents and guardians will not be permitted to enter the building for sign-ins and sign-outs.

#### Sign-ins Procedures

- 1) Escort student to the main doors,
- 2) approach ticket booth, to the left of main entrance doors,
- 3) inform the office staff that you are signing student in.
- 4) Student will be let in and parent/guardian is free to leave.

#### Sign-outs Procedures

- 1) Approach ticket booth, to the left of main entrance doors,
- 2) inform the office staff that you are signing student out and,
- 3) parent's/guardians will be required provide ID to office staff for verification.
- 4) Once verified by office staff, parents/guardians may return to their vehicle to wait for their students to be released.

### STUDENT HANDBOOK

The "**Student Handbook**" will no longer be a usable link. All information accessible through the handbook in the past will now be accessible throughout the district website via navigation menu and search box.

There may be occasions when the administration will make changes in the **Student Code of Conduct**.

Code of conduct can be found at [sdhc.k12.fl.us/conduct](http://sdhc.k12.fl.us/conduct)

### STUDENT EXPECTATIONS

The Armwood 4:

- ✓ HAWKS are RESPECTFUL.
- ✓ HAWKS are RESPONSIBLE.
- ✓ HAWKS are SAFE.
- ✓ HAWKS are LEARNERS.

### DISCIPLINE POLICY

I have read the District Student Handbook regarding student discipline and know that my child is expected to comply. If my child behaves inappropriately at school, I understand that there will be an appropriate disciplinary consequence.

### TARDY POLICY

I understand that school starts at 8:30 AM every day. Any student arriving after 8:30 AM will accumulate a tardy upon entering class. When a student is more than 15 minutes late to school, they must sign-in at the Ticket/Sig-in/Sign-Out Booth.

1. Tardies are counted on a cumulative basis per nine weeks.
2. All students are to be in their classroom-assigned instructional area when the bell rings.
3. Tardies will be computed on a quarterly (nine weeks) basis for all classes.

<i>*Tardy Lockouts at RANDOM*</i>	<i>ISS for that class period/Parentlink</i>
• <b>1<sup>st</sup> - 4<sup>th</sup> Offense-</b>	Parentlink
• <b>5<sup>th</sup> Offense-</b>	Warning Letter/Parentlink
• <b>6<sup>th</sup> Offense-</b>	2 Days ISS Lunch Detention/Parentlink
• <b>7<sup>th</sup>-8<sup>th</sup> Offense-</b>	2 Days ISS/Parentlink
• <b>9<sup>th</sup> Offense-</b>	2 Day ATOSS/EPIC/Parentlink
• <b>10<sup>th</sup> or Subsequent Offense-</b>	2 OSS Notify Parent/Guardian/Parent Conference

### SKIPPING POLICY

• <b>1<sup>st</sup> Offense-</b>	Parent Call/ 2 Days Lunch Detention in ISS
• <b>2<sup>ND</sup> Offense-</b>	2 Day of ISS/Parent Call
• <b>3<sup>RD</sup> Offense-</b>	2 Days of ATOSS/EPIC/Parent Call
• <b>4<sup>th</sup> Offense and More-</b>	2 days OSS/Parent Call/Require Parent Conference

### PROHIBITED ITEMS

**Hats, headphones, gang related items, laser lights, noisemakers, confetti toys and SKATEBOARDS, etc. are not permitted in school.** Items will be confiscated and student will be referred to Student Affairs Office for disciplinary action. **Parents will need to pick up confiscated items in Student Affairs Office by the end of each semester or items not picked up will be donated to charity at the end of the year.**

### DRESS CODE POLICY

Students violating dress code: pants not at waist, illegal shirts (**tank tops, no bare shoulders, excessive cleavage, bare mid-driffs**), head coverings (**no du-rags, hats or hoodies in classrooms**), short-shorts and mini-skirts, clothing with inflammatory or derogatory language, pajamas, **house slippers**, wallet chains, **leggings without shirt covering that is finger-tip length**, bandanas, etc. will be assigned discipline.

- Student must change clothes each time they have a dress code violation. If they cannot comply, they will NOT be permitted back into class.
  - **1st Offense-** Conference w/ student and change of clothing
  - **2nd Offense-** Conference w/ student, parent notification, change of clothing, and 1 Day of ISS
  - **3rd Offense-** Conference w/ student, parent notification, change clothing, and 2 Days of ISS
  - **4th Offense-** **Mandatory** Parent Conference and 1 Day of OSS
- **If no change of clothes; student remains in ISS.**
- **All boys' shirts must have sleeves.**
- **No excessive tears/rips in pants/shorts above mid-thigh.**

### ELECTRONICS POLICY

Student the privilege of using electronics including head phones before and after school, during lunch, and during passing periods.

**\*Should this privilege be abused, Admin reserves the right to revoke this privilege at any time. \***

Cell phones may not be used in classrooms unless in an approved **BYOD (bring your own device) classrooms for instructional purposes and the YELLOW sign is up.** Our policy for the return of cell phones that are confiscated is as follows:

- a. **1st Offense- Phone confiscated (returned at end of the period by teacher); Parent Notification**
- b. **2nd Offense- Phone confiscated (returned at end of day by Admin); Parent Notification**
- c. **3rd Offense- Phone confiscated (parent pick up required): Parent Notification**

**NOTE: Refusal to hand over electronic device is considered DEFIANCE and will result in additional disciplinary consequences.**

<i>Zone</i>	<i>Expectation</i>
RED Zone	NO ELECTRONIC DEVICES, INCLUDING BUT NOT LIMITED TO: ✓ NO AIRPODS ✓ NO CELL PHONES ✓ NO CELL PHONE CHARGING STATIONS ✓ NO EAR BUDS
YELLOW Zone	LIMITED DEVICE USAGE ALLOWED: ✓ DURING PASSING/ CHANGE OF CLASSES ✓ <b>ONLY WHEN YELLOW SIGN IS POSTED</b>
GREEN Zone	PHONES AND HEADPHONES ALLOWED: ✓ BEFORE SCHOOL ✓ DURING LUNCH ✓ AFTER SCHOOL

### CAFETERIA RULES

- **Discipline will be assigned to students who are not in designated areas and those who do not follow the rules of the cafeteria.**
- Students **MUST** report to the cafeteria during their assigned lunch periods **ONLY**. Roaming the campus is not permissible. **No student should be in the halls, parking lot, gym, restroom or library without a pass.**
- Students are prohibited from leaving campus during lunch, unless student has been signed out by a parent or guardian.
- **FOOD DELIVERIES** via Uber Eats will not be accepted!